

**JEWETT CITY DEPARTMENT OF PUBLIC UTILITIES**

**BOARD OF COMMISSIONERS'  
SEWERAGE DIVISION MEETING MINUTES**

**April 9, 2025**

The sewerage division regular meeting of the Board of Public Utilities Commissioners was held in the office of the DPU on Wednesday April 9, 2025, immediately following the electric division meeting.

**AGENDA ITEM #1 CALL TO ORDER:**

Chairman Demicco announced the meeting in session at 5:43 PM with Commissioners Ken Comfort, Timothy Sharkey, and Elier Alvarado, Director of Utilities, present. Also in attendance was Todd Sklodosky recording, and members of the public.

**AGENDA ITEM #2 APPROVE THE MINUTES OF THE REGULAR MEETING OF MARCH 12, 2025; PUBLIC HEARING MINUTES ON FEBRUARY 26, 2025; SPECIAL MEETING MINUTES ON MARCH 11, 20225 AND MARCH 19, 20225.**

Chairman Demicco made the motion to approve the minutes of the regular meeting on March 12, 2025, The public hearing minutes on February 26, 2025, the special meeting minutes on March 11, and March 19, 2025. Motion seconded with All **in favor; motion carried.** Comm. Comfort abstained.

**AGENDA ITEM # 3 READING OF COMMUNICATIONS.**

No communications for this session.

**AGENDA ITEM #4 REPORTS FROM OTHER COMMISSIONERS.**

Chair. Demicco made mention that he attended a CMEEC meeting, and a special GWPCA meeting.

**AGENDA ITEM # 5 PUBLIC CONCERNS.**

No mention of public concerns for this session.

**AGENDA ITEM # 6 DISCUSS BUDGET.**

Director Alvarado handed out two proposed budgets for review and future approval.

**AGENDA ITEM # 7 DISCUSS AND TAKE APPROPRIATE ACTION ON RFQ FOR PER.**

The Board was briefed on the fourteen firms contacted by Director Alvarado. CDM Smith was the only firm qualified, but there are still ongoing discussions with AECOM.

**AGENDA ITEM # 8 DISCUSS AND TAKE APPROPRIATE ACTION ON AUDIT PRICING PROPOSAL FOR SEWER DIVISION.**

Director Alvarado briefed the Board on how many auditing agencies he went out for request for proposals, and that Costello Company came in significantly less. Commissioner Comfort made the motion to award the 2025-2026 contract to Costello Company. Motion seconded with All **in favor; motion carried.**

**AGENDA ITEM # 9 OTHER BUSINESS.**

Funding updates were made mention.

Discussions of adding primary metering to the sewerage division's billing per industry standard and how it impacts savings to the WWTP. Commissioner Sharkey made the motion to add primary metering to the WWTP. Motion seconded with All **in favor; motion carried.**

Mention was made of the Rt. 164 project and that it is forecasted to be completed by Labor Day.

Much discussion regarding repairs and updates for the ongoing and upcoming projects were made.

Auditing of accounts were made mention.

**AGENDA ITEM # 10 NEW BUSINESS.**

There was no new business for this session.

**AGENDA ITEM # 11 EXECUTIVE SESSION.**

Chair. Demicco made the motion to enter the executive session at 6:10 PM. Motion seconded with All **in favor; motion carried.** Regular session was re-entered at 6:43 PM. (No motions were made in the Executive Session.).

**AGENDA ITEM # 12 ADJOURN**

Chairman Demicco made the motion to adjourn at 6:44 PM. Motion seconded with All **in favor; motion carried.**

Respectfully submitted by,

A handwritten signature in black ink, appearing to be 'T. Sklodosky', written over a horizontal line.

Todd A. Sklodosky  
Secretary to the Board